



Clerk to the Council:

Email: clerk.finhampc@outlook.com **Website:** www.finhamparishcouncil.org.uk

Phone 07877 559825

12th September 2024

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at **7:00pm 19th September 2024**. The meeting will be held at The Venue, Finham Park School, Green Lane, Finham. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton CILCA PSLCC PIALC

Proper Officer

Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. Apologies: To receive apologies and approve reasons for absence

2. Councillor Election

Recommendation: complete the Election Process

3. Declarations of Interest:

- (a) Councillors are reminded of the need to keep their Register of Interests form up to date
- (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
- (c) To declare any Other Disclosable Interest in items on the agenda and their nature
- (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting

4. Chairman's Update

Recommendation: Receive an update from Councillor Paul Davies

5. Minutes of previous meetings:

Recommendation: To receive the minutes of the Parish Council meeting held on 18th July 2024

6. Matters Arising not listed on the agenda

7. Planning

To Consider Planning Applications received since the last meeting

8. Correspondence

Recommendation: receive an update

9. Finance

9.1 to approve payments

2024-25

DATE	REF	PAYEE	DETAIL	AMOUNT
17.07.24	E32	Green Lane Fish Bar	Defibrillator running costs	£100.00
17.07.24	E33	Topsource	Payroll Inv 001526	£20.72*
17.07.24	E34	Topsource	Payroll Inv 002305	£21.13*
19.07.24	E35	SA Moore Global	External Auditor 2022-23 challenge	£2,052.00*
31.07.24	E36	J Chatterton	Zoom partial	£31.17
31.07.24	E37	NEST	Clerk Pension	DPA

07.08.24	E38	J Chatterton	Clerk Salary August	DPA
07.08.24	E39	HMRC	Tax & NI Clerk	DPA
07.08.24	E40	Topsource	Payroll Inv 003091	£20.72*
07.08.24	E41	J Chatterton	Expenses August	£51.80
15.08.24	E42	J Chatterton	Paperstone inv IA4388	£68.36*
20.08.24	E43	NEST	Clerk Pension	DPA
06.09.24	E44	J Chatterton	Clerk Salary September	DPA
06.09.24	E45	HMRC	Tax & NI Clerk	DPA

*inc VAT

9.2 Remembrance Day Wreath

Recommendation: discussion

9.3 Purchasing of Recording equipment

Recommendation: discussion

9.4 Grant Requests

Recommendation: discussion

10. Defibrillator

Recommendation: receive an update

11. Brentwood Avenue/Hadleigh Road traffic calming

Recommendation: discussion and receive an update

12. Finham Festival

Recommendation: discussion

13. Governance

Recommendation: approve the following policies

13.1 Public Participation Policy

13.2 Venue Lock Down Policy

14. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Schools – Councillor Mrs Bush
- Kings Hill – Councillor Davies
- Police & Crime – Councillor Mrs Fryer

15. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Coventry City Councillors

Recommendation: To receive updates on Finham Parish issues

17. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the meeting and can contact the Clerk on Clerk.finhampc@outlook.com for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

18. Date for the next meeting

Confirm the date for the next formal meeting as **Thursday 17th October 2024** Finham Park School